The Community Memorial Museum Trust Fund Board of Trustees of the County of Sutter, State of California, met on the above date at 3:00 p.m. in the Board of Supervisors Chambers located in the Hall of Records Building at 466 2nd Street, Yuba City, California.

CALL TO ORDER

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ron Sullenger</td>
<td>Trustee</td>
<td>Present</td>
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<tr>
<td>Dan Flores</td>
<td>Trustee</td>
<td>Present</td>
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<tr>
<td>Larry Munger</td>
<td>Trustee</td>
<td>Absent</td>
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<tr>
<td>Jim Whiteaker</td>
<td>Trustee</td>
<td>Present</td>
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<tr>
<td>Mat Conant</td>
<td>Trustee</td>
<td>Present</td>
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<tr>
<td>Brad Willoughby</td>
<td>Trustee</td>
<td>Present</td>
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<tr>
<td>Mark Boyer</td>
<td>Trustee</td>
<td>Absent</td>
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<tr>
<td>Jon Whiteman</td>
<td>Trustee</td>
<td>Present</td>
</tr>
<tr>
<td>Phyllis Smith</td>
<td>Trustee</td>
<td>Absent</td>
</tr>
</tbody>
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CONSENT CALENDAR

1) Approval of Minutes of July 10, 2018 Meeting

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jim Whiteaker, Trustee
SECONDER: Mat Conant, Trustee
AYES: Sullenger, Flores, Whiteaker, Conant, Willoughby, Whiteman
ABSENT: Larry Munger, Mark Boyer, Phyllis Smith

APPEARANCE ITEMS

2) Treasurer's Report

There was no Treasurer’s report presented.

3) Update on Museum Activities

Exhibits

- *Natural Wanderment* was on display through August 19, 2018.
- Working with Janine Hasey, Sutter County Farm Advisor, the Museum created an exhibit celebrating the 100th anniversary of the University of California Cooperative Extension
providing Farm Advisors for Sutter and Yuba Counties. This exhibit debuted at the 100th anniversary party on August 24, 2018 and will be on display at the museum for the rest of 2018.

- The Museum provided a display to the Yuba-Sutter Farm Bureau to show at the Yuba-Sutter Fair.
- *Sutter Buttes Regional Land Trust 2019 calendar* exhibit was on display August 25-September 9, 2018.
- *Structures* art/history exhibit opened on September 15, 2018 and will be on display through Thanksgiving weekend.
- The Museum is planning a complete renovation of our Native American exhibit, to be completed by the end of May 2019.
- The Museum is continuing research for an African-American exhibit which will be added to the Multi-Cultural Gallery.
- The Museum is beginning to plan an additional exhibit on the history of flooding.

**Programs**

- The Museum *Night at the Museum* program for kids continues to be very popular, with many first-time Museum visitors participating.
- The museum continues to host a monthly program for the Sutter County Children & Families Commission called Caregiver Café, on the 4th Thursday of the month.
- The Museum gave a total of 5 guided tours of the Museum between July 8, 2018 and October 8, 2018.
- The Museum hosted meetings or events for the following groups: Yuba County Friends for Historic Preservation, Alzheimer’s Association committee for local walk, Yuba-Sutter Soroptimists, and the Sutter Buttes Regional Land Trust.
- The Museum held opening receptions for the calendar exhibit and *Structures*.
- In the Community Garden, we held multiple yoga classes for kids, a kids art camp, a succulent planting workshop, a salsa making workshop, and we partnered with Family Soup to hold 2 ‘Special Needs in the Garden’ events.
- The Museum Director/Curator gave a presentation about the Museum to Yuba City City Council in July 2018.

**PR/Marketing**

- The Museum Director gave an interview on 93Q on September 7, 2018.
- The Museum Director has begun a regular column in the Appeal Democrat, highlighting artifacts in the Museum’s collection
- The Museum Director gave an interview on North State Public Radio about the *Structures* exhibit.

**Behind the Scenes**

- Inventory of Artifacts continues.
- Planning for shelving install next Spring.
- Planning for other facilities improvements to be done next Spring.
- The Museum Director participates in the Executive Team, and the Activities Committee.
- The Museum staff is preparing for Trees & Traditions and annual children’s holiday program.
- The Museum Director is part of the team assembled by Yuba-Sutter Arts to create a Cultural Plan for the Yuba-Sutter region.
- The Museum is beginning to work with the United Auburn Indian Community of the Auburn Rancheria to be a site where tribal elders can work with items being repatriated to the tribes.
- The Museum is in the beginning stages of creating a partnership with the City of Marysville to help them better care for their historic materials and artifacts.

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4) **Authorization to purchase new flooring for the Museum including up to 10% contingency on top of bid total for a total price of $65,741**

Jessica Hougen, Museum Director/Curator, discussed the item and recommended action.
A brief discussion and question/answer period was held.

The Board authorized the purchase of new flooring for the Museum including up to 10% contingency on top of bid total for a total price of $65,741.

 RESULT: ADOPTED [UNANIMOUS]
 MOVER: Ron Sullenger, Trustee
 SECONDER: Mat Conant, Trustee
 AYES: Sullenger, Flores, Whiteaker, Conant, Willoughby, Whiteman
 ABSENT: Larry Munger, Mark Boyer, Phyllis Smith

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PUBLIC COMMENT

There were no comments from those in the audience.

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OTHER BUSINESS - BOARD OF TRUSTEES

There was no other business of the Board.

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ADJOURNMENT

With no further business coming before the Board, the meeting was adjourned at 3:26 p.m.

DAN FLORES, CHAIRMAN

ATTEST:
CLERK RECORDER
DONNA M. JOHNSTON,

BY:
Alicia Draves, Deputy

(A recording of the meeting can be heard/viewed from the Board of Supervisors webpage at: http://suttercountyca.iqm2.com/Citizens/default.aspx and DVDs of the meeting are available for citizens to check-out from the Sutter County Library at 750 Forbes Avenue, Yuba City, CA.)