SUTTER COUNTY BOARD OF SUPERVISORS
Board Agenda Staff Report

To: Honorable Board of Supervisors
From: Nancy O’Hara, Director of Health & Human Services
Department: Health & Human Services
Subject: Approval of a request for Behavioral Health Case Management Services for the Yuba/Sutter Homeless Coordinated Entry Program; and authorization for solicitation of Request for Proposals

Recommendation: It is recommended that the Board of Supervisors approve the request for behavioral health case management services for the Yuba/Sutter Homeless Coordinated Entry Program and authorize the solicitation of Request for Proposals (RFP) for services beginning Fiscal Year 2019-20.

Background: The Sutter County Health and Human Services Department (HHS), Adult Services Branch is requesting to solicit proposals from public and private agencies for the provision of behavioral health case management services to be provided at the Coordinated Entry sites for the Yuba/Sutter Homeless Coordinated Entry Program and proposed Sutter County homeless shelter.

The Yuba/Sutter Homeless Coordinated Entry Program provides a unified approach that governs how people experiencing homelessness access the assistance available in the community. Instead of entry policies established program-by-program, there is one policy and process for the entire system. By providing focused and intentional services, and reducing duplication of effort, average length of time homeless and the number of unsheltered homeless individuals will reduce.

Staffing is provided by Hands of Hope, Sutter County Health and Human Services, Sutter-Yuba Behavioral Health, and other community partners.

Services provided include:
- Goal Setting and Task Management Assistance
- Employment Assistance
- Education Support Groups
- Basic Needs Assessment
- Assessment & Case Management
- Coordination of Services On-Site
- Coordination of Services Off-Site

Discussion: The need to increase case management which includes behavioral health services at Yuba/Sutter Homeless Coordinated Entry Program sites and the proposed Sutter County homeless shelter is imperative to the success of our clients to become housed. National research and experience has shown that the homeless population is not likely to be successful in obtaining housing without focused and intentional whole person case management. Currently, these services are provided, but there is not sufficient staffing to serve the homeless population caseload.
The Case Management Services provider will provide two (2) behavioral health case managers at 32 hours per week, one for each of the Yuba/Sutter Homeless Coordinated Entry Program locations and other locations as directed, operating in collaboration with other community partners, recognizing that a whole person approach is required in order to support and assist individuals out of homelessness.

The Case Management Services provider will also facilitate behavioral health targeted case management and rehabilitation services that will be billable to Medi-Cal under the auspices of the local Mental Health Plan.

Tentative RFP Schedule:

Distribute RFP: April 1, 2019
Questions/Answers By: April 8, 2019
Proposals Due: April 15, 2019

Prior Board Action: No prior Board action has been taken for this item.

Board Alternatives: The Board may choose not to approve the requested behavioral health case management services and the soliciting of RFPs for Yuba/Sutter Homeless Coordinated Entry Program. However, the need for these services is currently not adequately being met and delays in case management services decreases the likelihood of housing the homeless population. After considering various alternatives, the recommended action best serves the needs and interests of the County.

Other Department and/or Agency Involvement: HHS staff will coordinate with the General Services Department to facilitate the RFP process.

Action Following Approval: HHS will publicize and distribute the RFP for approximately 15 days, seeking proposals from as many qualified service providers as possible. Once the proposals have been received and reviewed, HHS will return before the Board of Supervisors to recommend a service provider contract be awarded to the most cost effective, responsive, and most responsible and experienced provider.

Fiscal Impact: There is no impact to the General Fund. There are adequate appropriations for the requested behavioral health case management services in the Behavioral Health (4-102) FY 2019-20 Requested Budget. In addition, behavioral health targeted case management and rehabilitation services provided will be billable to Medi-Cal under the local Mental Health Plan.

Countywide Goals and/or Top Priorities Compliance: Providing Yuba/Sutter Homeless Coordinated Entry behavioral health case management services addresses Countywide Goal B, “Operate County government in a fiscally and managerially responsible manner to ensure Sutter County remains a viable and sustainable community to live, work, recreate, and raise a family” and Top Priorities #4, “Homelessness-Implement Long-Term Homeless Management Plan; Decide location, configuration, and initial services associated with a temporary shelter facility; and, Partner with other Yuba-Sutter agencies to develop a permanent long-term shelter.”

Standing Committee Review: This item was reviewed by the Health and Welfare Committee on March 19, 2019.

Respectfully Submitted,

s/ Nancy O’Hara
Director of Health & Human Services
Attachments:
1. RFP Sutter-Yuba Counties BH Coordinated Entry Case Managers 2019-2020
2. Notice to Vendors- Y-S Coordinated Entry Behavioral Health Case Management Services FY 19-20
3. Coordinated-Entry-Policy-Brief
4. Sample Agreement