SUTTER COUNTY BOARD OF SUPERVISORS
Board Agenda Staff Report

To: Honorable Board of Supervisors
From: Brandon Barnes, Sheriff-Coroner
Department: Sheriff Coroner
Subject: Approval of purchase of three holding and observation room cell doors in the jail in the amount of $25,000 and approval of related FY 2018-19 Adopted Budget (4/5 Vote Required). BVT No. 2019088

Recommendation:

It is requested that your Board approve the following:

1. Approve the use of $25,000 from the Criminal Justice Facilities Construction Fund 0262 to purchase and install three Holding and Observation Room cell doors in the main County Jail.

2. Authorize the Chairman to sign a related budget amendment to the Fiscal Year 2018-19 Adopted Budget to increase appropriations within County Jail budget unit 2-301 to pay for the purchase and installation of three holding and observation room cell doors in the main County Jail (4/5 Vote Required).

Background:

The Sheriff’s Office is proposing the replacement of three doors in the Sutter County Main Jail Facility. The doors are to Holding Cell #3 and the Male and Female Observation cells. The current doors do not have glass glazing in order for the officers to observe and see inmates while they are being held in the Holding and Observation Rooms. Doors with glass glazing would be enormously beneficial for the officer to be able to observe the inmates and be prepared for any situation before entering the room.

Observation Rooms and Holding Cell #3 are used for observing inmates who are under the influence of alcohol or drugs or who may be exhibiting irrational behavior. The Observation Rooms are also used as Step-Down Cells for an inmate who was suicidal and has been cleared from the facility Safety Cell. Having a good visibility of any dangers or activities that could prove threatening would add a layer of officer and inmate safety and help to prevent future or potential litigation for the County.

These types of doors were recommended by Attorney Lindsay M. Hayes during his jail assistance visit arranged through the County Counsel’s Office. Attorney Hayes’ final report on Suicide Prevention and Practices within Sutter County Jail, on page #22 he wrote, “It was also noteworthy that the safety and sobering cells each contained a small viewing window that was covered by a solid door only opened
when staff conducted observation checks. The two Sobering Cells (now Observation Cells) were padded and had a lack of full visibility which was counterintuitive for the housing of suicidal inmates.”

We have received an estimate of $22,770 from CML Security for the cost of the doors, labor installation, and other necessary parts. We have added a ten percent contingency in case of a price increase and any changes in order due to the actual scope of work.

**Prior Board Action:**

None

**Board Alternatives:**

The Board can deny the purchase of these doors and it may compromise the safety of officers and inmates in dangerous situations.

**Other Department and/or Agency Involvement:**

The County Auditor/Controller will prepare the budget amendment.

**Action Following Approval:**

The Sheriff’s office will purchase the requested items and transfer funds as appropriate.

**Fiscal Impact:**

There is no impact to the General Fund. Approval of the budget amendment will allow for the proper transfer out from the CJ Facilities Construction Fund (0262) into the correlating Public Safety Fund (0015) budget unit County Jail 2-301 to pay for the increase in appropriations.

**Countywide Goals and/or Top Priorities Compliance:**

This recommendation aligns with the following Countywide Goals:

- Operate County government in a fiscally and managerially responsible manner.
- Maintain a strong commitment to public safety.

**Standing Committee Review:**

This item was reviewed and recommended for consent by the Health and Welfare Committee on May 3, 2019.

Respectfully Submitted,

S/ Brandon Barnes
Sheriff-Coroner

**Attachments:**

1. BVT 2019088