To: Honorable Board of Supervisors
From: Lisa Herbert, Agricultural Commissioner
Department: Agricultural Commissioner
Subject: Approval of an Agreement with the California Crop Improvement Association for Certified Seed Inspection Services not to exceed $3,046.00 and Authorization for the Agricultural Commissioner to Sign the Agreement

Recommendation: It is recommended that the Board of Supervisors approve the attached agreement with the California Crop Improvement Association (CCIA) and authorize the Agricultural Commissioner to sign the agreement.

Background: This is a renewal of a standing agreement with CCIA for reimbursement to the Agricultural Commissioner for seed certification services provided to growers and processors of certified seed. Certified seed is grown and harvested under conditions which ensure varietal integrity. Production of seed is an important element of the agriculture industry in Sutter County. The gross value of seed produced in Sutter County for the 2017 crop year was $27,635,000.

The maximum dollar amount of this agreement is $3,046.00. Under the terms of this agreement, the Commissioner provides personnel to supervise seed certification as specified in the California Food & Agriculture Code and the California Code of Regulations. This work includes: seed sampling, inspection of seed processing facilities, inspection of seed harvesting equipment and seed cleaning equipment.

Prior Board Action: The attached agreement is substantially equivalent to previous agreements approved by the Board.

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<th>County Number</th>
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<td>A18-087</td>
<td>05/08/2018</td>
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<td>A17-062</td>
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<td>A16-069</td>
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Board Alternatives: No viable alternative recommendations are available.

Other Department and/or Agency Involvement: This is an agreement between the California Crop Improvement Association and Sutter County.

Action Following Approval: The Agricultural Commissioner will sign the agreement and staff will complete the required duties.
**Fiscal Impact:** There is no general fund impact as the revenue will offset the projected costs. The revenue and expenses will be accounted for in the FY 2019-20 Recommended Budget.

**Countywide Goals and/or Top Priorities Compliance:**
This recommendation aligns with the following Board of Supervisors’ Goals:

- Operate County government in a fiscally and managerially responsible manner to ensure Sutter County remains a viable and sustainable community to live, work, recreate, and raise a family.
- Protect, support, and enhance Sutter County’s rich agricultural base.

**Standing Committee Review:** This item is a renewal of a standing agreement with State/Federal government; therefore, it was not reviewed by Committee.

Respectfully Submitted,

s/ Lisa Herbert
Agricultural Commissioner

**Attachments:**
1. CCIA FY 19-20 Agreement